



## SY 2019-2020 Residency Supporting Documentation Key Indicators

Please see the charts below to review acceptable documentation to bring to Chavez Schools to confirm your District of Columbia residency. If you have any questions, please contact our registrars:

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### Documentation Type A (One of the following items is required as proof of residency).

Document	Key Indicators	Date of Reference
Paystub	<ul style="list-style-type: none"> <li>- Name and address must match enrolling parent or guardian information on DCRV</li> <li>- Only DC State Taxes can be taken out (no other state taxes can be listed on the form)</li> <li>- Taxes deducted must be greater than zero</li> <li>- Taxes deducted must be reflected in the current pay period</li> </ul>	Paystub must be within 45 days preceding the day you signed the DCRV
DC Gov't Financial Assistance	<ul style="list-style-type: none"> <li>- Name and address must match enrolling parent or guardian information on DCRV</li> <li>- Approved programs: TANF, Housing Assistance Programs including HUD, State Child Health Insurance Program, Medicaid, SNAP, Energy Assistance (LIHEAP)</li> <li>- Supplemental Security Income (SSI) – <b>not SSA (federal program)</b></li> </ul>	<ul style="list-style-type: none"> <li>- Date of financial assistance must be current and unexpired</li> <li>- If no expiration date, must have been issued within a year of signing the DCRV</li> </ul>
Certified Copy of D40 from Office of Tax & Revenue	<ul style="list-style-type: none"> <li>- Name and address must match enrolling parent or guardian information on DCRV</li> <li>- 2018 D40 or D40EZ</li> <li>- Certified by DC Office of Tax &amp; Revenue (bearing a stamp)</li> </ul>	Current or most recent tax year (2018)

**Documentation Type B (Two of the following items are required as proof of residency).**

Document	Key Indicators	Date of Reference
DC Identification	<ul style="list-style-type: none"> <li>- Name and address must match enrolling parent or guardian information on DCRV</li> <li>- DC temporary ID is acceptable (<b>real ID MUST be provided 30 days after issue date of temporary DC ID</b>)</li> </ul>	ID must be current and unexpired at time of signing DCRV <u>and</u> at time of presentation to the school
DC Motor Vehicle Registration	<ul style="list-style-type: none"> <li>- Name and address must match enrolling parent or guardian information on DCRV</li> <li>- Motor Vehicle Registration must be issued by DC only</li> <li>- Temporary Registration is acceptable (<b>new registration must be provided 30 days after expiration date</b>)</li> </ul>	DC Motor Vehicle Registration must be current and unexpired at time of signing DCRV <u>and</u> at time of presentation to the school
Lease or Rental Agreement	<ul style="list-style-type: none"> <li>- Name and address must match enrolling parent or guardian information on DCRV</li> <li>- Includes separate proof of payment (examples: cashed check, receipt of printout of payments, money order)</li> <li>- If lease expired, a letter showing continuance of the lease is also required</li> <li>- Lease is signed by the person on the DCRV and signed by the landlord</li> </ul>	Separate proof of payment must be within two months preceding the school review date on DCRV
Utility Bill	<ul style="list-style-type: none"> <li>- Name and address must match enrolling parent or guardian information on DCRV</li> <li>- Only electric, gas or water bills accepted</li> <li>- Includes separate proof of payment (examples: cashed check, receipt of printout of payments, money order)</li> <li>- Subsidy letter showing payment is acceptable as proof of payment</li> <li>- Payment and/or credit on second, <b>consecutive bill is acceptable</b></li> </ul>	<ul style="list-style-type: none"> <li>- Issue date on the utility bill and proof of payment must be within two months preceding the school review date on DCRV</li> <li>- If bringing in second bill to show payment and/or credit, <b>the bills must be consecutive</b></li> </ul>